

Thursday, March 20, 2025  
CCMD Hulett Meeting

Called to order 5:35 pm

Pledge of Allegiance

Cindy Mosteller, Rocky Courchaine, Grant Robb, Neal Gray, Andrea Wood, Amy Goodson, Cindy Marchant and Galen Moline were in attendance.

Reports:

West Texas Trail Museum - Cindy Mosteller

- 211 visitors in February and 62 visitors for March
- Continuing with Digital Collections Course
- 2 zoom meetings held
- Nominated to an At-Large-Director for CWAM voting in March.
- Invited to attend annual CWAM meeting in Greeley Co.
- 34 people attended Justin Horn's presentation of the Bonepile Creek Battle. Biscuits and gravy were served.
- Family of 7 was given a private tour of the museum
- West Texas Trail Museum website is completed. Able to update, edit and add blog posts.
- Dorothy Greenwood and Cindy will be working on a 2026 Crook County Historical Calendar.
- The Classic Summer Drags Poker Run, July 16-20, will stop in Moorcroft.
- Grant Robb, the new Hulett Museum Director, worked with Cindy to learn the operation of running the museum in Hulett.

Crook County Museum - Rocky Courchaine

- 10 visitors in February and 42 visitors for March.
- Cleaning exhibits and inside of showcases and fixing signage.
- The Wyoming Alliance of Historic Places and Rocky are working on a tour of Ranch A, the Tipple at Aladdin and the Crook County Museum. Tentatively scheduled for August. Working with groups to provide lunch and individuals who own vintage cars to drive the guests on the tour.
- Working On a powerpoint presentation on the history of Beulah. He has photos up to 1960 and narratives written up to 1920.
- Kenny Burn is making plastic mold of the 3rd floor ceiling corner. A resin will be poured into the mold and when it is set this will enable him to cover it with tin to be used to replace the existing corners which are damaged.
- John Fancis to work on the front doors of Old Stoney.

Hulett Museum - Grant Robb

- Thanked Cindy M. for her help.

- With the assistance of volunteers. Grant is developing a schedule to have the museum open 5 days a week from Tuesday thru Saturday.

#### Old Stoney Building Director - Missy Gill

- Rapid Fire rescheduled install of cell dialer due to bad weather
- Questioned the \$2240.00 bill from Long Heating for the HVAC work.  
A Long Heating technician from Lander was sent but did not have the equipment to diagnose the issue of the HVAC. Long Heating hired a local technician to work on the HVAC with no solution but changed 2 filters. The agreement is we pay for the physical work not the time spent troubleshooting the issue.
- The second bill from Long Heating has not arrived.
- Zach Steele from Z Lazy Y fixed the leaking pipes in the men's bathroom.
- Reaffirming with the renters a month of free rent was given for the heating issues. Currently the renters have paid their monthly bills.
- Purchased 7 Wild West Espresso gift cards of \$20.00 for the renters, Rocky C. and the 2 volunteers who helped Rocky
- On February 24, the Devils Tower Country Tourism videotaped the 3rd floor of Old Stoney. Rocky and Missy provided information on the 3rd floor's future.

#### Executive Director - Alex Reynolds

- Grant Robb, new Hulett Museum Director was hired. Fingerprints and background check was completed. Missy G. mailed the fingerprints to the State of Wyoming but later returned by the State due to the inability to read the name on the fingerprints.
- Grant R. paperwork and google drive was explained.
- Posted the executive director position in Hulett, Moorcroft, Sundance and Gillette newspaper and created a radio ad for Dirt Road Radio.
- M. Jones, Crook Co. Clerk, explained the empty seat on the CCMD. Whomever is appointed to the vacant seat must be elected in 2026 and will serve a 2 year term. They will have to run in 2028 because there always will be 3 seats in the election.
- Sundance Bank to put a stop check on Bytha Mills check and reissue a new check or have a direct deposit.
- Crystal and Alex worked together to figure out payroll for Alex. We have to register with the state of Michigan so that CCMD can hold and report state taxes from her paycheck. Discovered conflicting information on CCMD's 501 c3 status.
- Worked with Missy to get bills paid, mail checked, and receipts to the Crook County Treasure for Mill Levy payments.
- Working on Yearly Meeting outline. It will hopefully be completed to show at the next board meeting. The outline needs to be covered at each meeting on a yearly schedule to keep the board compliant.

#### Consent Agenda

- Approval of Minutes - Any G Motion to approve Neal G. Second. Motion passed
- Approval of Bills - Amy G. motion to approve Neal G. second motion passed

- Approval of Treasurer's Report - Neal G. motion to approve, Amy G. second, motion passed.

#### Board Discussion

- Old Stoney Phase II Update - The amount of \$15,000.00 will be transferred from the General fund(9321) to Restoration Account(0295).  
August of 2025 is the estimated start for the 3rd floor of Old Stoney.  
Laurie Marchant motioned to combine the 2 CD's (49961 & 49962) the CCMB currently has and roll into 1 CD at Sundance State Bank. Second by Neal G. Motion passed.  
Laurie M. and Amy G. will administer the process due to the need for 2 signatures.
- Training Pay Rate. Neal G. motioned to add \$2.50 per hour to Cindy M paycheck for the hours training of Grant R. Amy G. Second. Motion passed  
Neal G. motioned to amend the Training Policy Rate to add \$2.50 per hour to the current rate of the trainer. Second Amy G. Motion passed.
- Bonds - Motion by Neal G. to have a Blanket Bonding of all board members of \$50,000.00 for a total payment of \$367.00. Second by Amy G. Motion passed

Executive Session - Laurie M. motion to go into executive session at 6:18 pm to discuss personnel matters. Second by Neal G. motion passed.

Laurie M. motioned to resume the regular meeting at 6:36pm. Second by Neal G. Motion passed.

Laurie M. motioned to interview Monica Robb at 5:30 pm on Tuesday, March 25 and interview Katie Hernandez at 6:30 on Tuesday, March 25. Amy G. second motion passed.

Laurie M. motioned to pay Bytha Mills(Cricket) by direct deposit with Rocky C. providing direct deposit information to the Executive Director. Second by Amy G. Motion Passed.

#### Policies and Procedures Update

The current policies and procedures document will be updated by the new executive director to finalize.

#### CWAM Update

- Made the final round of the CWAM convention for 2027. A CWAM meeting will be held in Greeley Co. April 10, 2025 and Andrea Wood and Cindy Mosteller will present a CCMB proposal to host the convention.
- Neal G. motioned to pay a 1 night stay in Greeley and pay per diem for Cindy M. to attend and present at the convention. Amy G. second. Motion passed.

#### Sundance Visitor Guide

- Laurie M. motioned to pay up to \$525.00 for the 2025 Visitor Guide. This will include a ¼ panel for Hulett and Sundance Museums. Neal G. Second. Motion passed.

#### Official Newspaper

- Motioned by Neal G and second by Amy G. to have the Sundance Times as the official newspaper. Motion passed

Laurie M motioned to adjourn the meeting at 7:12 pm. Second by Amy G. Motion passed.